



GOVERNMENT OF WEST BENGAL
Directorate of Pension, Provident Fund & Group Insurance
Finance Department
Purta Bhavan (2nd floor), Salt Lake, Kolkata-700 091

Memo. No. 692/DPPG/e-Pension

Date: 11.11.2025

CIRCULAR

In view of settling confusion arising due to receipt of manual as well as online PPOs of different categories of pension disposed from DPPG, this office has henceforth decided **to do away with sending of manual PPOs** of all types of pension cases to the Treasuries.

The PPOs issued by DPPG in all cases shall **now be mandatorily downloaded by the TOs/ATOs/PD Cell** through their respective **e-Pension logins**.

The detailed steps for downloading PPOs are as follows:

1. Login to DPPG website (URL: <https://dppg.wb.gov.in/>)
2. Go to Login section & login to e-Pension as "Other Applicant"
3. After successful login go to "Task List" and select "Fresh Application List"
4. Please search the required PPO under "Manual or e-Channel Application List" as the case may be.

All concerned are being informed accordingly.

This circular shall come into force with immediate effect.



[Signature]
11/11/2025

Special Director
Directorate of Pension, Provident Fund & Group Insurance
Government of West Bengal

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