

Government of West Bengal
Finance Department
E-Governance Group
NABNNA-12th Floor
325, Sarat Chandra Chatterjee Road
Howrah-711102

Memo No. 3630 - F(Y)

Dated 09/06/2017

To
The Principal Secretary
School Education Department
Government of West Bengal

Sub: Training on e-Pension

Sir,

The undersigned is directed to inform you that e-Pension module has already been launched and processing of pension cases and generation of system generated and digitally signed e-PPO of the employees of Non- Govt. Recognised and aided Educational Institutions excluding only D. A. getting Institutions have started through e-Pension Portal.

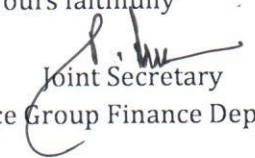
To make the e-Pension Project successful from initial level, a smooth implementation programme is necessary. You would appreciate that this task of implementation of e-Pension Project is very sensitive and time bound in nature. Officials of District Inspector of Schools, both Primary and Secondary and Officers from Directorate of Accounts (District Offices) will have to play a very active role in its successful implementation and particularly in capacity building of other officers and staffs across the state.

Finance Department, West Bengal has decided to train District Inspector of Schools (S.E), District Inspector of Schools (P.E) Joint/ Deputy/ Assistant Director of Directorate of Accounts (District Offices), Controller of Finance of DPSCs, A.I (Pension) and other nominated Officials as Master Trainers on 15/06/2017 and 16/06/2017. These Master Trainers would train all the officers/ staffs and also the Head of the Institutions and employees throughout the state within 30/06/2017.

Therefore, you are requested to kindly allow the Officials under your Administrative control to attend the training as per scheduled date and time mentioned in the Annexure.

Thanking you,

Yours faithfully

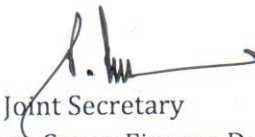

Joint Secretary
e-Governance Group Finance Department

Memo No. 3630 - F(Y)/1(4)

Dated 09/06/2017

Copy forwarded for information to:-

1. Sri Avanindra Singh, IAS, Commissioner, Directorate of School Education.
2. Director, Directorate of Pension, Provident Fund & Gratuity
3. Director, Directorate of Accounts
4. Joint Director, Directorate of School Education


Joint Secretary
e-Governance Group Finance Department

Annexure

Venue: Administrative Training Institute, West Bengal						
Date	Office	District	Participants	Maximum Official/ per office	Total Participants	Time
15/06/2017	District Primary School Council	North 24 Pgs	Controller of Finance	1 (One)	10 (Ten)	10.30 am- 1.30 pm
		Kolkata				
		South 24 Pgs				
		Howrah				
		Hoogly				
		Nadia				
		Bankura				
		Purulia				
		Burdwan				
		Murshidabad				
	District Inspector of Schools, Primary Education	North 24 Pgs	District Inspector of Schools (P.E), accompanied by A.I (Pension) and one Sub-Inspector of Schools from each district nominated by D.I.S (P.E) of that district.	3 (Three)	30 (Thirty)	
		Kolkata				
		South 24 Pgs				
		Howrah				
		Hoogly				
		Nadia				
		Bankura				
		Purulia				
		Burdwan				
		Murshidabad				
15/06/2017	Directorate of Accounts, District Offices	Birbhum	One Officer from each Office	1 (One)	10 (Ten)	02.00 pm- 5.00 pm
		Barrackpore				
		Kolkata				
		South 24 Pgs				
		Hoogly				
		Nadia				
		Bankura				
		Purulia				
		Paschim Burdwan				
		Purba Burdwan				
	District Inspector of Schools, Secondary Education	Birbhum	D.I.S (S.E) accompanied by A.I (Pension) and one more official entrusted with Pension related work.	3 (Three)	30 (Thirty)	
		Barrackpore				
		Kolkata				
		South 24 Pgs				
		Hoogly				
		Nadia				
		Bankura				
		Purulia				
		Paschim Burdwan				
		Purba Burdwan				

Venue: Administrative Training Institute, West Bengal						
Date	Office	District	Participants	Maximum Official/ per office	Total Participants	Time
16/06/2017	District Primary School Council	Birbhum Paschim Medinipur Purba Medinipur Malda Dakshin Dinajpur Uttar Dinajpur Jalpaiguri Alipurduar Siliguri Cooch Behar	Controller of Finance	1 (One)	10 (Ten)	10.30 am- 1.30 pm
	District Inspector of Schools, Primary Education	Birbhum Paschim Medinipur Purba Medinipur Malda Dakshin Dinajpur Uttar Dinajpur Jalpaiguri Alipurduar Siliguri Cooch Behar	District Inspector of Schools (P.E), accompanied by A.I (Pension) and one Sub-Inspector of Schools from each district nominated by D.I.S (P.E) of that district.	3 (Three)	30 (Thirty)	
16/06/2017	Directorate of Accounts, District Offices	Paschim Medinipur Purba Medinipur Malda Dakshin Dinajpur Uttar Dinajpur Jalpaiguri Alipurduar Siliguri Murshidabad	One Officer from each Office	1 (One)	9 (Nine)	02.00 pm- 5.00 pm
	District Inspector of Schools, Secondary Education	Paschim Medinipur Purba Medinipur Malda Dakshin Dinajpur Uttar Dinajpur Jalpaiguri Alipurduar Siliguri Murshidabad	D.I.S (S.E) accompanied by A.I (Pension) and one more official entrusted with Pension related work.	3 (Three)	27 (Twenty Seven)	