

**Government of West Bengal
School Education Department
(Budget Branch)
Bikash Bhavan, Salt Lake, Cal-91**

No. 123-SE(B)

Dated : 29.06.1999

MEMORANDUM

Sub : Revision of Pensionary Benefits of the West Bengal Recognised Non-Government Educational Institution Employees (Sponsored/Aided) consequent on the revision of pay under Memo No. 25-SE(B)/1M-102/98 dated 12.2.1999 (Revision of Pay and Allowances Rules, 1998 Relating to the Employees of the West Bengal Recognised Non-Government Aided Educational Institution).

The undersigned is directed to state that the question of modification of D.C.R.B. Scheme '81 granting pensionary benefits to the retired/deceased employees of the West Bengal Non-Government Educational Institutions (Sponsored/Aided) consequent on the revision of pay under the School Education Department, Budget Branch, Government of West Bengal Memo No. 25-SE(B)/1M-102/98 dated 12.2.99 has been under consideration of Government. After careful consideration of the matter, the Governor has been pleased to decide that the pensionary benefits in respect of the employees of West Bengal Recognised Non-Government Educational Institution (Sponsored/Aided) who retire/die while in service after coming into force of the revised pay scales envisaged in above mentioned Memo No. 25-SE(B)/1M-102/98 dated 12.2.99 and whose pay has been fixed under the said revised pay scales actually or in whose favour such revised pay has been allowed notionally shall be determined as follows :-

["Emoluments" as defined in Sub-para (P) of para-5 of Chapter-II of Annexure-I to the Education Department Memo No. 136-Edn.(B) dated 15.05.85.]

- (i) Pension shall continue to be calculated at the rate of 50% of last drawn "emoluments" under revised pay scales with proportionate reduction for less than 33 years of Qualifying Service as at present.
- (ii) The existing minimum amount of monthly pension/family pension of Rs. 375/- (Rupees Three hundred Seventy Five) as laid down in Memo No. 157-Edn.(B) dated 13.6.90 shall be raised to Rs. 1300/- (Rupees One thousand Three hundred) only per month.
- (iii) The existing maximum amount of pension per month of Rs. 2,250/- (Rupees Two thousand Two hundred Fifty) only as laid down in Memo No. 157-Edn.(B) dated 13.6.90 shall be raised to Rs. 6,750/- (Rupees Six thousand Seven hundred Fifty) only per month.
- (iv) Family Pension shall be calculated @ 30% of the pay drawn last actually or notionally under Revised Pay Scales referred to above instead of being determined by pay range as shown at para(viii) (a) & (b) of Memo No. 157-Edn.(B) dated 13.6.90. The maximum ceiling of family pension of Rs. 600/- (Rupees Six hundred) only per month as laid down in Memo No. 157-Edn.(B) dated 13.6.90 shall be raised to Rs. 4,050/- (Rupees Four thousand Fifty) only per month at normal rate. However, the existing provision for calculation of family pension at enhanced rate for a specific period as laid down in Memo No. 136-Edn.(B) dated 15.5.85 read with Memo No. 157-Edn.(B) dated 13.6.90 will continue.
- (v) The maximum amount of Death/Retiring Gratuity of Rs. 60,000/- (Rupees Sixty thousand) only as laid down in Education Department, Budget Branch Memo

No. 157-Edn.(B) dated 13.6.90 shall be raised to Rs. 2.5 lakhs (Rupees Two lakhs Fifty thousand) only.

While calculating the amount of Death/Retiring Gratuity, Dearness Allowance drawn immediately before death/retirement shall be taken into account in addition to existing "emoluments" last drawn.

(vi) Minimum period of Qualifying Service required for admissibility of pension/retiring gratuity and /or family pension as laid down in Memo No. 136-Edn.(B) dated 15.5.85 read with Memo No. 157-Edn.(B) dated 13.6.90 shall remain unchanged.

(vii) Payment of gratuity after a service of less than 10 years at the time of retirement as provided in Sub-paragraph (b) of paragraph 20 of the West Bengal Recognised Non-Government Educational Institution Employees (D.C.R.B.) Scheme, 1981 shall continue.

(viii) For the cases of the employees who have completed Qualifying Service for 10 years or more retiring gratuity on retirement shall be paid at the rate equal to one-fourth of the amount reckonable for gratuity drawn by them for each completed six monthly period of Qualifying Service, subject to a maximum of 16½ times of the amount reckonable for gratuity.

(ix) In the event of death in harness, the death gratuity shall be admissible at the following rates :

Length of Qualifying Service

(a) Less than one year

(b) One year or more but less than five years

(c) Five years or more but less than 20 years

(d) 20 years or more

Rate of Death Gratuity

2 times of the amount reckonable for gratuity.

6 times of the amount reckonable for gratuity.

12 times of the amount reckonable for gratuity.

Half of the amount reckonable for gratuity for every completed six monthly period of Qualifying Service, subject to maximum of 33 times of the amount reckonable for gratuity. In no case, it exceeds Rs. 2.5 lakhs.

(xii)

(xiii)

(xiv)

(x) Commutation of Pension :

The maximum amount of pension that can be commuted as per provisions contained in chapter X of the West Bengal Recognised Non-Government Educational Institution Employees (D.C.R.B.) Scheme, 1981 read with Memo No. 297-SE(B) dated 23.12.94 shall be raised to 40% of the amount of pension. Other provisions in the said Scheme will however continue.

The time limit for restoration of commuted portion of pension will be 15 years from the date of retirement.

(xi) The employees of the West Bengal Recognised Non-Government (Aided/ Sponsored) Educational Institution who enjoyed the benefit of the revised pay scale under ROPA 90 and retired during the period from 1.1.96 to 31.3.97 are also entitled to have their pensionary benefits revised notionally on the basis of revised pay fixed notionally in terms of the Revision of Pay and Allowances Rules, 1998 relating to the Employees of the West Bengal Recognised Non-Government

(xv)

Aided Educational Institution for the period prior to 01.04.97. They shall not get any arrears representing the difference between revised pension and existing pension for the period up to 31.3.97. They shall continue to draw the existing amount of pension which was fixed without taking into account the benefit of notional fixation of pay up to 31.3.97. They shall get actual payment of revised pensionary benefits i.e. pension, death/retiring gratuity and family pension arrived at on the basis of "emoluments" allowed notionally as a special case. For their cases, pensionary benefits shall be calculated on 1.4.97 on the basis of notional pay fixed under the said Revision of Pay and Allowances Rules, 1998 and also on the basis of certificate of notional "emoluments" (in lieu of pay certificate) to be issued by the respective Pension Sanctioning Authority on the date of retirement/death based on initial notional pay, as a special case and in relaxation of normal rules.

- (xii) The Director of Pension, Provident Fund and Group Insurance, West Bengal being Audit Officer as per Government of West Bengal, Education Department, Budget Branch Order No. 296(5)-Edn.(B) dated 07.10.1985 or any Officer authorised by him with his office at Purta Bhavan, 2nd floor, Calcutta-91 will also issue authority for payment of revised pensionary benefit w.e.f. 01.04.1997 onwards on the basis of certificate of notional "emoluments" as stated above without insisting on issuing of Pay certificate. The Pension Sanctioning Authority will prepare pension papers in those cases as usual on the basis of notional "emoluments" and submit the same to the Director of Pension, Provident Fund and Group Insurance, West Bengal for issue of authority for payment of pensionary benefits at revised rate as stated in this order.
- (xiii) In the cases of employees as mentioned above who are already in receipt of pension, the Pension Sanctioning Authority in their cases, will send Service Book along with previous Pension payment Order/Certificate, Certificate of notional "emoluments", fresh calculation sheet showing the calculation of revised pensionary benefits and application, if submitted for further commutation of pension as mentioned in para(X) to the Director of Pension, Provident Fund & Group Insurance, West Bengal. The Director of Pension, Provident Fund & Group Insurance West Bengal will authorise payment of pensionary benefits at revised rate accordingly to the Pension Disbursing Officer concerned.
- (xiv) The amount of gratuity, if any, paid earlier in respect of employees of this category according to the rules prevailing at the material time will be adjusted against the revised gratuity calculated on the basis of notional "emoluments" now authorised by D.P.P.G., West Bengal on the basis of this order. In the cases of pensioners who are otherwise eligible to have their pay fixed notionally under 25-SE(B) dated 12.2.99 relating to the Employees of the West Bengal Recognised Non-Government Aided Educational Institution and who died on any date before or after being eligible to get actual payment of revised pension and gratuity determined on the basis of notional "emoluments", pension/family pension and gratuity in respect of them shall also be determined as stated above and Life-time Arrears of such benefits w.e.f. 01.04.97 shall be paid to the nominee(s)/legal heir(s)/family member(s) as usual after adjustment of the amount already paid on this account earlier.
- (xv) The pensioners who retired after being entitled to Revised Pay Benefits and who have already commuted a portion of their pension not exceeding one-third of pension without medical examination are also entitled to commute, if they so desire, the differences between 40% of revised pension and the amount of pension

already commuted without medical examination provided they did not mention specific amount in the application for commutation of pension submitted previously. They are required to submit an application in plain paper within one year from the date of revision of their pension for further commutation of pension as stated above to respective Pension Sanctioning Authority. The D.P.P.G. West Bengal will issue authority for payment of commuted value of pension as stated above on the basis of application of the pensioner received from the pension sanctioning authority.

The commutation in such cases shall become absolute on the date from which pension has been revised. In other cases, where the pensioner mentions the specific amount in the application for commutation of pension submitted previously, he/she will have to apply afresh in the prescribed form and in his/her case commutation of pension may be sanctioned after medical examination.

(xvi)

The relevant rules in the West Bengal Recognised Non-Government Educational Institution Employees (D.C.R.B.) Scheme, 1981 shall be deemed to have been amended to the extent indicated in these orders. Formal amendments to the said Scheme '1981 will be made in due course. This order issues with the concurrence of Finance Deptt. Group-J (Pension) vide their U.O. No. 300/99 dt. 24.6.99.

Sd/- Nikhilesh Das
Secretary to the Government of West Bengal,
School Education Department.

No. 123/1(150)-SE(B)

Dated Calcutta, the 29th June, 1999

Copy forwarded for information and necessary action to :-

1. The Principal Accountant General (A&E), West Bengal.
Treasury Buildings, Calcutta-700 001.
2. The Principal Secretary to the Government of West Bengal,
Finance Department, Writers' Buildings, Calcutta-700 001.
3. The Director of Pension, Provident Fund & Group Insurance,
West Bengal, Finance Department, Purta Bhavan, 2nd floor, Calcutta-700 091.
4. The Director of Treasuries and Accounts,
4, B.B.D. Bag (East), Stephen House, 4th floor, Calcutta- 700 001
5. The Director of School Education, West Bengal,
Bikash Bhawan, 7th floor, Calcutta-700 091.
6. Director of Accounts, School Education Department, Bikash Bhavan,
7. The District Inspector of Schools (Primary/Secondary)
8. Chairman, D.P.S.C. _____
9. Pension Disbursement Officer, Pension Disbursement Office,
Purta Bhavan, 2nd floor, Room No. 205, Salt Lake, Calcutta-700 091.
10. The Treasury Officer, _____
11. Finance (Pension) Department, Hemanta Bhavan, Top floor,
12, B.B.D. Bag, Calcutta- 700 001.
12. West Bengal Board of Primary Education.
13. West Bengal Board of Madrasah Education.

Sd/-
Deputy Secretary to the Government of West Bengal,
School Education Department.